

**BOROUGH OF FOLSOM  
SPECIAL COUNCIL MEETING  
MINUTES  
April 16, 2019**

**MEETING CALLED TO ORDER: 6:10PM**

**SALUTE TO THE FLAG LED BY Mayor DeStefano**

**OPENING STATEMENT:** Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

**ROLL CALL:** Councilpersons: Conway, Jantz, Arena, and Hoffman

**Also present:** Mayor Lou DeStefano,

**Absent:** Councilman Pagano and Councilman Schenker

**MEETING OPEN TO PUBLIC: No Comments**

**CLERK'S CORRESPONDENCE: None**

**RESOLUTIONS**

**RESOLUTION 2019-52**

**RESOLUTION EXCLUDING PUBLIC PARTICIPATION WITHIN A  
PORTION OF A MEETING OF THE BOROUGH COUNCIL  
PURSUANT TO N.J.S.A. 10:4-12**

**WHEREAS,** meetings of the Mayor and Borough Council are subject to the provisions of a Statute entitled the "Open Public Meetings Act" codified within N.J.S.A. 10:4-12, et. seq.;

**WHEREAS,** the said Act provides for public participation within all meetings, except those meetings or business which involve certain enumerated activities of a public body as further set forth in the said Statute; and

**WHEREAS,** the Borough Council desires to discuss and act upon matters subject to the exclusions of said Act under the provisions of N.J.S.A. 10-4-12, et seq.; and

**WHEREAS,** the Act hereinabove recited provides that a public body may exclude public participation within any meeting wherein such matters may be discussed or acted upon provided that a Resolution be adopted at a meeting to which the public is admitted;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Folsom, as follows:

A. The public shall and will be excluded from that portion of a meeting conducted by the Borough Council on Tuesday, March 12, 2019, pertaining to matters contemplated in N.J.S.A. 10:4-12 et seq., and to specifically include a matter under N.J.S.A.10:4-12(b).

B. Directing the Clerk to separately record the minutes of that portion of the aforesaid meeting dealing with such matters and retain same within a confidential file until such time that those matters have been fully acted upon by the Borough Council.

**A motion to approve Resolution 2019-52 was made by Councilman Arena and seconded by Councilman Hoffman**

**There was a roll call vote with ayes all.**

**Entered into Executive Session at 6:06PM**

**Returned from Executive Session at 6:20PM**

**BOROUGH OF FOLSOM  
RESOLUTION 2019-53**

**AUTHORIZING AGREEMENT FOR THE JERSEY PROFESSIONAL MANAGEMENT  
MANAGEMENT CONSULTANT SERVICES**

**WHEREAS**, the Borough of Folsom desires to obtain consulting services to assist them with a limited management review of the General Administration function for the Borough of Folsom.

**WHEREAS**, a proposal was received from Jersey Professional Management Corporation dated April 15, 2019, and the maximum amount of the contract in question is for a total fee of \$4,000.00, and funds are available in an appropriation entitled "Budget Line Item" and have been certified by the local finance officer, said certification being attached; and

**WHEREAS**, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contract for "Extraordinary Unspecifiable Services" without competitive bids and the contract itself must be available for public inspection; and

**WHEREAS**, the Borough Attorney has certified that his award meets the statues and regulation governing the award of Extraordinary Unspecifiable Services Contracts.

**NOW, THEREFORE BE IT RESOLVED** by the Borough of Folsom, County of Atlantic,

**New Jersey as follows:**

1. The Mayor and Borough Clerk are hereby authorized and directed to execute the attached agreement with Jersey Professional Management in an amount not to exceed \$4,000.00.
2. That a contract be awarded to Jersey Professional Management, 23 North Avenue East, Cranford, NJ, without competitive bidding in accordance with the requirements for extraordinary, unspecifiable services of N.J.S.A. 40A:11-5(1)(a) of the local Public Contracts Law because of the complexities of key municipal and county government positions; the need for a through grasp of duties required by various public employees; special skills required to prepare job descriptions, and necessity to utilize an agency having substantial expertise, training and through knowledge of local municipal affairs as well as proven reputation for local government services.
3. Jersey Professional Management has been in existence since 1988, and has served over 300 New Jersey Municipalities, Counties and School Districts, and the principals are extremely knowledgeable in local government.
4. Notification of contract award shall be printed once in the Hammonton Gazette.

**A motion to approve Resolution 2019-53 was made by Councilman Arena and seconded by Councilman Jantz.**

**There was a roll call vote with ayes all.**

**OPEN TO THE PUBLIC: NONE**

**PAYMENT OF BILLS IN THE AMOUNT OF: NO BILLS**

Mayor DeStefano reminded the public that all other monthly reports are on file in the minute book and to please visit the Borough website with updated information along with the Folsom Borough Facebook Page.

The next regular meeting of Mayor and Council will be held on Tuesday, May 14, 2019 starting with the workshop meeting at 6:00 pm and continuing immediately thereafter with the regular meeting at Borough Hall, 1700 12<sup>th</sup> Street, Folsom, NJ.

With no other discussion the meeting was adjourned at 6:26PM.

Respectfully submitted,

Patricia M. Gatto  
Municipal Clerk





